

WIRELESS PRINTING

From a Mobile Device



To get started, go to your app store and search for “Public Print Locations” by ePRINTit and download it onto your device.

1

Select the type of document you want to print (email, web page, photo, document, etc.) and then follow the prompts.

2

On the “Providers” screen, select the blue “TBS” icon, and then select “Waukesha Public Library.”



3

Choose your print settings, enter your library card number or a unique username, enter your email address or phone number, and tap “Print.”

Note: The Library printers only print one-sided.

4

Go to the print station and enter your library card number or username to pay and retrieve your print job.

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ePRINTit[™]
SECURE CLOUD SOLUTIONS



Waukesha Public Library

321 Wisconsin Ave, Waukesha, WI 53186
waukshapubliclibrary.org | 262-524-3682

WIRELESS PRINTING

From a Computer/Laptop

To get started, head to our website at waukeshapubliclibrary.org and click the “Wireless Printing” button in the right-hand menu.

1

Click the orange “Select File” button to upload the file you need to print.

2

Choose your print settings.

Note: The Library printers only print one-sided.

3

Under “User Info,” enter your library card number or a unique username, enter your email address or phone number, and tap “Submit.”

4

Go to the print station and enter your library card number or username to pay and retrieve your print job.

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