

APPLICANT DATA SHEET

This form will only be used by the City's Human Resources Department and will not be forwarded to the hiring authority.

Last name (please print clearly)	First Name	MI	Date
Application for position of: _____			
Date of Birth ____/____/____			
If you should become a finalist in the hiring selection process, the Waukesha Public Library will require your date of birth. This information is intended for the sole use of a background investigation process for candidates.			

The Waukesha Public Library has adopted an Affirmative Action policy in compliance with State and Federal Law and Waukesha Public Library policies and ordinances. The disclosure of the following information is voluntary and allows us to meet federal government reporting requirements and evaluate the effectiveness of our recruitment efforts. This sheet will be removed from your application and the data will be kept confidential and will not be used in making employment decisions. Refusal to provide this information will not subject you to any adverse treatment.

(PLEASE CHECK THE APPROPRIATE CATEGORY)

RACIAL AND/OR ETHNIC HERITAGE:

- White, not Hispanic/Latino origin.** (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)
- Black or African American, not Hispanic/Latino origin.** (A person having origins in any of the Black racial groups of Africa.)
- Hispanic or Latino.** (A person of Cuban, Mexican, Puerto Rico, South or Central American, or other Spanish culture or origin)
- American Indian or Alaskan Native, not Hispanic/Latino origin.** (A person having origins in any of the original peoples of North and South America, including Central America, and who maintain tribal affiliation or community attachment.)
- Asian, not Hispanic/Latino origin.** (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand or Vietnam.)
- Native Hawaiian or Other Pacific Islander, not Hispanic/Latino origin.** (A person having origins in any of the original peoples of Hawaii, Guana, Samoa, or other Pacific Islands.)
- Two or more races, not Hispanic/Latino origin.** (All persons who identify with more than one of the above races.)
- Other** (specify) _____

GENDER Male Female

DISABILITY: Do you have a disability? Yes No

Can you perform the requirements of the position you are applying for with or without reasonable accommodation?

Yes No

The City of Waukesha considers a person with a disability anyone who meets the definition under either the American with Disabilities Act or the Wisconsin Fair Employment Act. You may contact the City of Waukesha Human Resources Department at (262) 524-3745 for additional information.